

# EXHIBITOR CHECK LIST

## T.O Food & Drink Fest

Please print a copy of this checklist to assist you in planning for the Show. If you require the following services, take advantage of early booking discounts, deadlines noted below. **Please check your exhibitor manual for details.**

	<b>DEADLINE DATE</b>	
● <b>Food Sampling &amp; Selling Public Health Application</b>	March 19, 2026	<input type="checkbox"/>
● <b>Liquor Sampling &amp; Selling Public Health Application</b>	March 19, 2026	<input type="checkbox"/>
● <b>Fire Safety Approval Application (ALL EXHIBITORS)</b>	March 19, 2026	<input type="checkbox"/>
● <b>Food Truck Approval Application</b>	March 19, 2026	<input type="checkbox"/>
● Book Hotel	March 16, 2026	<input type="checkbox"/>
● Order Electrical	March 26, 2026	<input type="checkbox"/>
● Order Wi-Fi Internet	April 2, 2026	<input type="checkbox"/>
● Order Booth Accessory Package	April 2, 2026	<input type="checkbox"/>
● Order Booth Cleaning (garbage removal, vacuuming)	April 2, 2026	<input type="checkbox"/>
● Order your PREPAID Discounted Parking Passs	April 2, 2026	<input type="checkbox"/>
● Order Refrigeration & Freezer Space	April 3, 2026	<input type="checkbox"/>
● Show Decorator (Furniture, accessories, etc.)	April 8, 2026	<input type="checkbox"/>
● Order Booth Install & Dismantle Service	April 8, 2026	<input type="checkbox"/>
● Order Audio-visual Service	April 10, 2026	<input type="checkbox"/>
● Order Ice	April 10, 2026	<input type="checkbox"/>
● Plan for shipments to arrive on:	April 16, 2026	<input type="checkbox"/>

### Reminder

● Travel Arrangements Made	February 17, 2026
● Final Payment Due	60 Days Prior to the Show

**The show is over on Sunday at 6pm. Booths may not be torn down prior this time.  
Please schedule flights and pick-up accordingly.**