



# Propane Cylinders, Butane & Natural Gas Appliances

## Rules & Regulations for the Indoor Use of Propane Cylinders and Gas Appliances

Written permission must be received from the Metro Toronto Convention Centre 30 days prior to show date.

Metro Toronto Convention Centre, Safety Compliance Manager

255 Front Street West, Toronto, ON M5V 2W6

Phone: (416) 585-8249

Email: FireSafetyReply@mtccc.com

### The following guidelines must be adhered to:

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| <ol style="list-style-type: none"> <li>1. Appliances must be approved for indoor use (CSA / UL / ULC) and shall be used for demonstration purposes only;</li> <li>2. Propane cylinder must not exceed 20lbs;</li> <li>3. Propane tanks not in use must be stored off-site of the premises;</li> <li>4. A person knowledgeable in the safe operation of the appliance must remain in attendance whenever the appliance is operating;</li> <li>5. Regular or continuous monitoring (logged every hour) that carbon monoxide in the vicinity of the appliance does not exceed 10 ppm. If carbon monoxide exceeds 10ppm, the appliance should be shut down;</li> <li>6. Means shall be provided to protect the public from contact with hot surface or open flames;</li> <li>7. Proper signage to caution public of hot surface required;</li> </ol> | <ol style="list-style-type: none"> <li>8. A 10 lbs BC fire extinguisher must be provided;</li> <li>9. Main shut off valve to be accessible. Valve to be turned off during non-show hours;</li> <li>10. Permission must be obtained from the Show Manager;</li> <li>11. There must be a 20 ft. separation between each propane cylinder (Natural Gas appliances to follow manufacturer guidelines);</li> <li>12. Shall not be used within 50 feet of an exit or exit stairwell. Cylinder to be secured in such a way to prevent tripping, falling and tampering;</li> <li>13. Five million dollars (\$5,000,000) liability insurance for bodily injury and/or property damage in any one occurrence, shall include a cross-liability clause and shall name Metropolitan Toronto Convention Centre Corporation as additional insured.</li> </ol> |
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Should you agree to abide by these requirements, permission will be granted, provided a signed copy of this letter along with proof of proper liability insurance as outlined in #13, to be returned prior to show move-in.

*I agree to the conditions outlined in the Metro Toronto Convention Centre rules and regulations for indoor use of propane cylinders and gas appliances.*

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Event Name: \_\_\_\_\_ Company: \_\_\_\_\_ Booth #: \_\_\_\_\_

Type of Appliance: \_\_\_\_\_